



SLA Michigan Chapter Board Meeting
Southfield Public Library, Southfield Michigan
August 13, 2004

1. The meeting was called to order: 5:55pm by President Joel Scheuher

2. Approve May minutes – no minutes to approve.

3. Treasurer's report

Discussion: Chapter balance sheet \$10,000 in bank (no outstanding bills) Need budget projection returned by board members by 9/10/04. The budget request form will be on the website.

Action: Board members need to return budget projection by 9/10/04.

4 Old Business

Discussion: No old business.

5. Committee Chair Roundtable

- President, Joel Scheuher

Discussion: SLA is working on a new Strategic Plan-we may need to update ours to be in step with any changes. Emailed Kentucky Chapter our Strategic Plan per their request for best practices.

Working on coordinating joint meetings with SCIP (Society of Competitive Intelligence).

Received a letter from Jerry Miller to deliver a talk on CI at an upcoming meeting. Remember to use the new letterhead on any chapter correspondence (found on website)

Need to look at bylaws and procedural documents. Kathy Irwin explained the bylaws will be replaced by governing documents at the chapter level. We probably won't have to change if they were already in the bylaws.

- Program Chair, Charlene Stachnik

Planning to meet with her committee next week.

Met with WSU & U of M Student Chapter Presidents. They have requested more advanced notice of SLA Chapter meetings. Wayne State has a program in October or November. We need to place our programs on the school's website. They are also interested in mentors.

Upcoming program schedule:

Wednesday September 22nd "Perception is Reality: Creating your Elevator Talk and Nine Other Practical Marketing Ideas to Promote Your Information Function" Barbara Burton, Manager, Knowledge & Learning Programs, Factiva.

Charlene is working on the following idea to get Beth Fitsimons- US National Commission on Libraries and Info Science to speak to chapter

Laura Mancini volunteered the Oakland County Library for the May Annual Business meeting. She will arrange a tour and contribution from the library for refreshments.



Action: Joan Martin will get our meetings onto the school listservs. Joan will also call faculty that act as advisors to publicize SLA.

Karen Bacsanyi will make an announcement at the new WSU Library Student Orientation.

- Past President, Kathy Irwin

Discussion: Looking at procedures and manuals.

Action: Will schedule meeting to look at procedures and manuals

- Director, Candace Goss

Discussion: Joel gave update for Candace. Nominating Committee will be looking to fill the following positions Secretary, Directory, and President Elect for 2005-2006.

- Diversity Chair, Christopher Bloodworth

Discussion: Chris emailed update August 13, 2004

This summer I've been working very closely with SLA's Diversity Leadership Development Program (DLDP) Committee in drafting a new diversity brochure, which outlines key aspects of SLA and diversity within the information profession and addresses new members, library and information science graduate students, career changers and various other diverse groups. We're looking to have the text of the new brochure ready by the end of the summer.

During the SLA Annual Conference in Nashville, I attended the DLDP Committee Meeting. During this meeting, the DLDP reviewed and evaluated its awards, programs and marketing initiatives, specifically the DLDP Award and mentoring program. The committee also reviewed the SLA Affirmative Action Handbook and will change its title to the Diversity Leadership Development Program Handbook. One of the Committee's goals for 2004-2005 is to revise and update this handbook.

****NOTE:** Joel, I do belong to the Diversity and Mentoring Discussion List and I've summarized the following discussion points that have been posted thus far:

Article on conflict resolution and diversity in libraries;

Note on National Diversity in Libraries Conference held in May 2004;

Announcement of SLA Virtual Advisor Program;

Information on Appreciate Diversity Month (Aug. 15-Sept. 15); and

Announcement of book, "White Men on Race: Power, Privilege and The Shaping of Cultural Consciousness."

- Archivist, James Hanks

Discussion: Will be putting together a retention document for the board. Official decision making documents will be included. Archives will be transferred to Detroit Public Library.

Joan Martin brought up that the 75th Anniversary Committee wished they had more photographs. It was discussed that photography should be assigned to a committee and have a budget.

Action: Place budget request for photography on next Board Agenda. \$200 for equipment and developing was suggested.

- Bulletin Editor, Carla Brooks

Discussion: Discuss software and camera next meeting

Action: Add publishing software and digital camera request to the next agenda.

- Career Guidance - Wayne State, Karen Bacsanyi

Discussion: Needs student contacts. Will be at new student orientation and promote SLA. Will talk to Dr. Mika about mentor program.

- Career Guidance - U. of Michigan, Susan Pritts

Discussion: Nothing to report.

- Employment, Dana Pawloski

Discussion: Posted CI position.

- Hospitality, Alicia Biggers

Discussion: Asked for tips. Help students, get registration lists from the program chair, recognize first timers and students, and code nametags.

- Membership, Kathy M. Irwin

Discussion: Does not have the SLA monthly report due to their move. Will be contacting members that did not review. She will also send letters to new members as well as an anniversary pen. Trying to get free brochures from SLA for recruiting.

- Public Relations, Joan Martin

Discussion: Asked to be informed of any PR opportunities.

Action: Will post to student group listservs and investigate if U of M's student orientation can promote SLA.

- Strategic Planning Chair, Joel Scheuher

Discussion: Posted in last bulletin.

- Vendor Relations, Jennifer Rundels

Discussion: Sending letter of introduction to past sponsors. Will look into different types of sponsorships beyond events. Would like a summary of members to give to vendors.

- Webmaster, Joel Scheuher

Discussion: Will send link to 75th Anniversary website to other chapters as our learning's. Need news stores.

6. New Business

Discussion: Need desktop publishing software for Bulletin.

Action: Will place on next Board Meeting agenda.

Discussion: Sweet Lorain's might be a good location for a meeting.

7. Meeting adjourned: Sara Koch moved to approve the adjournment. Jennifer Rundels seconded the motion and the meeting was adjourned at 7pm.

Submitted, September 21, 2004

Sara Koch, Secretary Special Library Association of Michigan