



## **Special Libraries Association - PHT Member Travel Awards**

- The Pharmaceutical & Health Technology Division will award stipends of up to \$1,500 for the PHT Spring Meeting and the SLA Annual Conference.
- All PHT Member Travel Awards are to be coordinated by the SLA PHT Chair in consultation with the Executive Board.
- For any additional questions or comments please contact John Chu, 2016 PHT Chair at johnsuyuchu@yahoo.com.

<b>Entry Requirements:</b>
For consideration of the PHT Member Travel Award, the applicant must be: <ul style="list-style-type: none"> <li>• A member of the PHT Division of SLA</li> <li>• A member of the Executive or Advisory Board of the PHT Division</li> </ul>
<b>Recipient Requirements:</b>
<ul style="list-style-type: none"> <li>• If granted the award for the Spring Meeting - Attend the Board Meeting at PHT Spring Meeting</li> <li>• If granted the award for the Annual Meeting - Attend the PHT Division Annual Business Meeting at the Annual Conference.</li> <li>• Write 300 word summaries/accounts of two or more sessions from the meeting for which the award is granted for publication in an upcoming SLA PHT CapLits issue</li> </ul>
<b>Award Payment Process:</b>
The recipient(s) of the Travel Award(s) receives reimbursement for the travel cost <b>prior</b> to the meeting after sending receipts to the treasurer, and the registration/hotel cost <b>after</b> the recipient sends receipts to the treasurer and satisfies ALL the requirements of the award.
<b>Time Line:</b>
<ul style="list-style-type: none"> <li>• Qualified applicants must submit application documents and proof of current PHT membership by: March 1, 2016 for the Spring Meeting and May 1, 2016 for the Annual Conference.</li> <li>• Notifications to all applicants will be sent by March 5<sup>th</sup> for the Spring Meeting and May 5<sup>th</sup> for the Annual Conference.</li> </ul>
<b>Submission Contact:</b>
Please submit your application to John Chu at johnsuyuchu@yahoo.com.
<b>Submission Requirements:</b>
<ol style="list-style-type: none"> <li>1. Cover Page with Name &amp; Contact Information</li> <li>2. "Why I want to go to the SLA PHT Spring Meeting"</li> <li>3. Which two - three sessions I will summarize and submit to the CapLits editor for the next issue.</li> </ol>