



PITTSBURGH CHAPTER

Minutes of the 22 September 2016 Board Meeting

Amy Knapp Room : Hillman Library : University of Pittsburgh

Executive Board Present: Leslie Poljak, President; Carrie Wardzinski, President-Elect; Margarete Bower, Past-President; Ryan Splenda, Secretary; Jennie Crowley, Treasurer; Denise Callihan, Director

Committee Members Present: Rachel Callison, Web Manager

I. CALL TO ORDER

Leslie Poljak brought the meeting to order at 6:09PM.

II. APPROVAL OF AGENDA

The agenda was emailed prior to the meeting and distributed at the meeting. It was approved after adding a report from Donna Beck about an Archives project. Leslie Poljak moved to approve the agenda, and Denise Callihan seconded.

III. APPROVAL OF MINUTES of 8 March 2016 meeting held at 207 Hillman Library

Minutes of the March 8, 2016 board meeting at 207 Hillman Library were approved after corrections were made to the Treasurer's report. Rachel Callison moved to approve the revised minutes and, and Carrie Wardzinski seconded.

IV. OFFICER REPORTS

President (Poljak): The 2016 SLA Annual Conference was a positive experience. There was a feeling of more transparency with Amy Burke being the new Executive Director. The three biggest takeaways were: 1. Right-sizing the scale of the conference, 2. Improved recruitment (SLA has added over 400 non-student members over the summer), and 3. Increased efforts for relationship building. SLA is working on developing a toolkit for its members. The Leadership Summit is on hiatus for 2-3 years, but this is still under discussion. Chapter and divisions do want in-person leadership summits. The new location for the 2018 SLA Annual Conference is Baltimore, MD (replacing Charlotte, NC). This conference will also be from Tuesday-Friday instead of Sunday-Tuesday. About 3,000 people attended the 2016 Conference in Philadelphia.

President-Elect (Wardzinski): The Andy Warhol Museum event in August was a great program. Their archivist would like to be involved with our chapter in some capacity. The upcoming joint program with the Association for Records Managers and Administrators (ARMA) on October 19 ("The Walking Data")

explores how to manage dead and legacy electronic records. This event will be held in the Amy Knapp Room at Hillman Library. The speaker will be from either Reed Smith or Pittsburgh Management Institute.

Past President (Bower): No Report.

Treasurer (Crowley): As of June 30, 2016 the Pittsburgh Chapter's pooled statement sits at \$6,351.32. Our checking account stands at \$3,285.69. We made \$25.00 since the beginning of the year. SLA will be moving to another wealth management firm, RBC Wealth Management. The SLA Finance Committee is working on a new financial policy and will be reporting on this in the future. Our allotment check will be sent on September 15. SLA has changed the dues structure to a flat \$200.00 for membership. We have not spent anything this year, but are anticipating awarding \$659.76 to Ryan Splenda for the Promising Professional Award. Our projected deficit for this year is around \$550.00 (which includes the 2-yr. Flickr renewal, Promising Professional Award, and Annual Awards of up to \$450.00).

Secretary (Splenda): No report.

V. COMMITTEE TEAM REPORTS

Member Relations Team

Awards (Bower): There is still no chair for the Awards Committee. Margarete Bower will serve as interim chair for the remainder of the 2016 year. An email will be sent out shortly asking for award nominations and nominations will be due by September 30, 2016. Planning for the Annual Business Meeting will be done by Carrie and Leslie this year. The Annual Business Meeting will most likely be held in December.

Employment (Wardzinski): Carrie Wardzinski will be resigning from this position at the end of the year. Olivia Glotfelty will be the new Chair starting in January of 2017.

Membership Data (Watson via Wardzinski): Our Chapter has added 2 new members bringing the total to 62. Amy Watson will be resigning from this position now that SLA Connect is up and running and it would be redundant.

Communications Team

Archives (Beck via Poljak): The scanning project of the SLA Pittsburgh Chapter Newsletters/Bulletins has been completed. It is still yet to be determined when they will be available online. This will be publicized when everything is completed. They will be searchable through the University of Pittsburgh. We can use this collection for preparations for our 100th anniversary.

Confluence (Poljak & Hyatt): A new issue of The Confluence should be available in November of 2016. Leslie and Brooke sent out a call for in September. Included in the new issue will be a reminder for all Chapter members to sign up for SLA Connect in order to communicate with the Chapter.

Discussion List (Watson vis Wardzinski): Discussion about contacting all 62 SLA Pittsburgh Chapter members about signing up for the Pittsburgh Chapter discussion list through SLA Connect. The burden is on the individual to do this. About ¾ of our members have opted out of receiving emails because of the confusion with the early implementation of SLA Connect. We must reach out to our members and encourage them to opt-in to our Chapter's discussion list. Amy Watson will also be resigning from this position as well.

Website (Callison): There was a hosting fee that got automatically deducted from our allotment check last year. Currently, our website is hosted by WebGator, but SLA is looking into new hosting services. The annual fee for this may be going up from \$40.00 to \$50.00.

Partner & Community Relations Team

Mentoring, Networking, & Consultations (Callihan & Berard): Denise Callihan and Lynn Berard are participating in a student networking event in November. Denise Callihan has been appointed an Ambassador to Pitt's School of Information Science (SIS). She will be working with Leona Mitchell of SIS to plan a networking event for the Bachelor's students of SIS.

Student Groups (TBD): This is still an open position and there is no report.

Program & Events Team (Wardzinski): Highlights of the events in 2016 so far have been covered earlier in this report. We are looking for the Annual Business Meeting to be held in early December (the week of Dec 5-9). We are specifically targeting Thursday, December 8. In the past we have spent \$475.00 on this event. This works out to \$25.00 per person (approximate). We are thinking about targeting sponsorships from various vendors to help with this event in the future.

VI. OLD BUSINESS

The SLA Pittsburgh Chapter's 95th anniversary will be December 5, 2017. We would like to invite the incoming SLA President (Dee Magnoni) for the celebration. Carrie Wardzinski will be putting out a call for a committee for our 95th anniversary celebration.

VII. NEW BUSINESS

Board Positions: President-Elect, Secretary, and Director are needed for 2017. Carrie Wardzinski and Leslie Poljak are suggesting giving the Director positions more power and activities. Suggesting a Director for Mentoring and a Director for Sponsorships. There was also discussion about adding a public relations (PR) person. Twitter may be the best route for PR and currently, our Chapter does not have a Twitter account.

Committee Chairs and Teams: Leslie Poljak will come up with plans about filling these positions. There was discussion about the Student Groups Liaison to SIS being an actual student from SIS and not a Chapter member. This would involve having the student come to meetings and report back to SIS.

LITA & Technology Trainings: Amy Watson has reported that the Library and Information Technology Association (LITA) was trying to set up a Chapter in Pittsburgh, but this is technically not allowed by LITA. A couple of people have set up a de facto LITA Chapter in Pittsburgh and they want to do quarterly tech training meetings for the entire library community in the area. This would be an interesting opportunity for professional development, skill set development, and networking.

Annual Conference Unit Partnerships and Sponsorships: Jennie Crowley discussed SLA's new rules regarding unit partnerships and sponsorships at the Annual Conference. SLA has outlined 2 options for securing sponsorships for units at the Annual Conference. Briefly, Option 1 entails each Unit planning their own sessions and/or events like they have in the past. Option 2 involves SLA HQ securing sponsorship(s) for the Unit(s) at the Annual Conference. More information on this [can be found here](#). Each unit must respond to SLA Headquarters and let them know which option they are choosing by October 27, 2016. Historically, our Chapter has never needed sponsorships at the Annual Conference. Therefore, Jennie will be submitting the form to SLA with Option 1 selected for the Pittsburgh Chapter.

IX. ANNOUNCEMENTS

- Leslie (Eibl) Poljak got married over the summer!
- Liz Hogan is having a baby!
- Ryan Splenda got engaged over the summer!

X. ADJOURMENT

Jennie Crowley made a motion to adjourn at 8:15 PM. Carrie Wardzinski moved and Ryan Splenda seconded.