

**SLA Southern California Board Meeting Minutes
February 2, 2022**

Closed meeting - 11:45am

Present: William Lee, President-Elect; Caroline Coward, Secretary; JonLuc Christensen, Past President; Shelly Ray

Item 1. Discussion of officer duties and task allocation.

Open Board meeting

Board Members present: William Lee, Acting President; Caroline Coward, Secretary; JonLuc Christensen, Past President

Others in attendance: Richard Hulser, Shelly Ray, Stephanie Sheldon, Mary Sohn Lee

The meeting was called to order at: 12:09pm

- 1. Report from Closed Session** - The Executive Board met from 11:45am to 12:00pm to discuss leadership for 2022. Due to unforeseen circumstances, President for 2022 Sophie Le is not able to serve. In accordance with governing documents, President-Elect Bill Lee will act as President in 2022, and serve his own term as President in 2023. It was agreed Past President JonLuc Christensen will serve as the 3rd member of the Executive Board. This change will be reported to SLA HQ. The leadership structure will be largely horizontal, with collaboration on numerous projects during the year.
- 2. 2022 Community budget** - Bill submitted the Community budget to SLA. It includes the following anticipated expenses:
 - a. Sternheim scholarship: \$3,000
 - b. Conference Travel/housing/food for Community President: \$2,200.00
 - c. Conference Travel /housing/food for Community President-Elect: \$2,200.00
 - d. Holiday party: \$500.00
 - e. Gift cards for promotions: \$300.00
 - f. Professional Development Day: \$100.00 (for room deposit, additional honorarium, or incidental expenses)
 - g. Professional Development Day Speaker Honorarium: \$100.00
 - h. 4th of July Potluck: \$100.00
- 3. Additional expenses** - \$100 deposit on a block of seats at a Dodger game. Bill was told by HQ to submit the request on February 20th and it will be decided upon on March 7th.
- 4. New Business:**
 - a. **Resolve realia and storage of archives** - The Community archives are currently stored at the Aerospace Corporation and managed by archivist Joyce Hardy. Bill

would like to investigate moving the archives to a publicly accessible location. The formation of a Committee for Archives was suggested.

- i. The charge of this committee would initially be to:
 1. Identify public storage options and costs
 - a. Per 2020 correspondence with Joyce, "I think there are 10 or 12 banker boxes and a box of supplies."
 - b. Per Bill Lee - three banker boxes and several 36 inch tall photo panels
 2. Perhaps reach out to LA as Subject and similar groups to find institutions willing to house the archives in an accessible way
 3. Coordinate a plan to physical transport the items
 4. Consider whether a call to members to contribute relevant materials should be sent and how to time it (e.g., before getting quotes for the amount of space required)
 - ii. Once the materials are accessible, there are additional tasks the committee could assist with, including creating a finding aid.
 - iii. [Shelly will contact Joyce and send a call for committee volunteers to the Community.](#)
- b. There is now a Western States Connect Community** - This is a communication forum for members of Western States Communities (Pacific Northwest, Rocky Mountain, Route 66, San Diego, San Francisco Bay Area, Sierra Nevada and Southern California) leaders and members to share resources relevant to the Western Region of the United States, such as events, job postings, and regionally relevant professional development opportunities. It will also help facilitate collaboration on the Western States Reception at the annual conference.
- i. Mary Sohn Lee pointed out it appears Route 66 members were not added to the new Community, but other Western States members were.
 1. [Shelly will look into this](#)
- c. Advisory Committee** - The Acting President will continue to consult members and previous leaders for advice throughout the year and seek volunteers for project-based assistance.
- d. Update board on the website** - [Webmaster Bill Lee will update the site with 2022 leaders in accordance with today's discussion.](#)
- e. Contact renewed members** - Bill would like to contact new, recently renewed, or lapsed members. [Shelly will pull membership reports from SLA.org and send them to Bill \(and do so monthly before Board meetings\).](#)
- f. 2022 Events:**
- i. Dodgers baseball game (see item 3 above)
 - ii. 3/6/22 SCC Centennial - An event to commemorate the first meeting of SLA-SCC (held on March 6, 1922 at the Realty Board Headquarters on

South Spring Street with about 20 people in attendance) and kick off planning for 2027, when the group's request for affiliation with the National SLA was granted in 1927. Feedback from meeting attendees:

1. Richard lead organizing the 75th Chapter anniversary and can inform this effort with his experience
2. Involve our library school students! Investigate questions such as, What was going on in this area business-wise at that time, what was the impetus to form? Where are we in the age ranking of SLA Chapters? (Bill thinks we might be the 8th) Richard reports the librarian at the Natural History Museum was one of the first members of the Chapter.
3. (1922 was 3 years after the 1919 pandemic ... similarities here frightening!)
4. Look at historic chapter bulletins and other archive material to see how events impacted the Chapter (e.g., the 1942 SLA annual conference was scheduled to take place in LA, but war broke out in 1941 ... a rapid exchange of letters ensued)
5. It was agreed to move forward with the 3/6/22 event and kick off a call for volunteers to serve on the Centennial planning committee.
[Shelly will send out the event to members and start volunteer recruitment](#)

- g. Do members want in-person meetings as activities?** Does anybody know somebody who can host putting on a show (tour)
- i. [JonLuc and Caroline will look into a tour of JPL](#)
 - ii. [When Bill reaches out to welcome new or renewing members \(item 4.e. above\) he could ask if they would be able to host a virtual tour.](#)
 - iii. Member survey. [Bill will write questions and send them to Shelly so she can plug them into a survey. Bill will send to members and promote the survey.](#)

- h. How often does this Board want to meet?** The Board will meet on the first Wednesday of each month at 11am. These meetings have been added to the Community Connect calendar with a link to register on Zoom.

4. **Old Business** - None

5. **Report from SLA Board** - JonLuc Christensen

- a. The Board is doing a lot of listening, learning, and nothing is off the table in terms of collaboration. Merging does seem to be off the table. JonLuc explained the process currently underway for filling Board vacancies, committee assignments, and Community liaison assignments. Feel free to reach out to JonLuc with any questions.

Meeting ended 1pm