



**SLA Michigan Chapter**  
Two countries. Two states. One  
chapter.

**Michigan Chapter SLA Board Meeting Minutes**

December 14, 2016

12:00-1:00pm

Conference Access Number 1-218-548-1857

Conference Passcode: 888444#

**Call to Order:** 12:05 PM

**Attendees:**

Merle Rosenzweig, Judy Smith, Jane Potee, Joel Scheuher, Sheila Bryant, Randy Dykhuis, Danguole Kviklys, Meryl Brodsky

**Regrets:** Jennifer Meekhof

**Discussion of Revision of Chapter Structure** - Randy Dykhuis (see attached)

Randy presented an overview of the proposed structural changes to the Michigan Chapter that he introduced at the holiday meeting. They are to consolidate the existing committee structure of 17 volunteer committees into two committees, Membership & Nominations and the Program Planning Committee. The executive board members would remain the same in number but have different responsibilities. The Past-President will serve as the Archivist and the Director will now become the Director – Membership & Nominations, and will chair that committee.

The other committees will be disbanded or consolidated since they haven't been active in many years. Each of the two remaining committees would be staffed by volunteers. In addition, the Membership committee will take on the diversity committee.

We discussed doing away with the newsletter since there are so many other ways to communicate such as the web site, Facebook, Twitter, LinkedIn. We still have a web master position as keeping the web site up to date is important.

Randy said he, Merle and Joel recommend the 2017 President appoint a committee to make revisions to the *Michigan Chapter Recommended Practices* and have the amended document done by March 31, 2017.

Jane will ask Jennifer Meekhof, Joel, Randy to complete this task.

Approved – Motioned by Joel, Seconded by Danguole.

**Move of SLA Michigan Chapter Archives from DPL to SLA National** - Randy Dykhuis

This is not part of the structural change, but is related to the more efficient running of the chapter. The documentation of the chapter actually belongs to SLA. The archives from 1955-1999/2000 are at DPL in the Burton Collection.

A committee will be appointed to investigate the process and give input. Jennifer Dye was suggested as was Barry Pucket. We need to put out a call to people to see if they have items stored at home that should be added to the collection.

### **October Minutes**

Approved – Motioned by Joel, Seconded by Jane.

### **Treasurer's Report – Jane Potee**

Balance of both Chase Accounts is detailed below.

Business Checking: \$16,367.03

Business Savings: \$4,430.31

Total combined: \$20,797.04

Our SLA Chapter Pooled Investment Account as of November 15, 2016: \$7043.69

All of our SLA MI Chapter combined assets: \$27,840.73

### **Report on Holiday Party - Jane Potee**

Holiday Luncheon Details: 33 Attendees

Expenditures:

\$234.00 Deposit Hold @ The Whitney

\$1004.25 Luncheon RSVP placed on 11/28 (for 25)

\$495.30 Add on Lunches (bringing total to 35)

\$1,733.55 Total Expenses for Lunch portion- The Whitney

\$115.00 The Whitney Valet (23 Cars)

\$1848.55 The Whitney Total Combined (Luncheon & Parking)

Cash Received Total: \$917.51

\$702.51 Total ACH from EventBrite (post EB processing fee)

\$215.00 Received and Deposited by Check, into Chase Checking

\$931.04 Total Cost to Chapter

Summary of SLA MI Holiday Luncheon:

The Whitney was very accommodating with our fluctuating number. We were able to accommodate those who wanted to add on a mimosa or adult beverage. Beautiful room of two long tables in the Music Room. Great support of our Silent Auction, and a wonderful post Luncheon tour of The Whitney provided by James.

A great number of positive comments.

### **Report on Silent Auction - Jane Potee**

Silent Auction Total (10 Items): \$429

Other Reports – Is it the duty of the Director to send the names/emails of new board members to SLA?  
Yes, Jennifer Meekhof will do this.

Adjourn (12:44PM) – Motioned by Joel, Seconded by Jane.

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