



## PITTSBURGH CHAPTER

Agenda for the Annual Business Meeting/Awards Presentation  
December 8, 2016

Dave and Busters - 180 East Waterfront Drive, Homestead, PA 15120

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- I. **CALL TO ORDER/ INTRODUCTIONS** (Leslie Poljak)
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES FROM THE ANNUAL BUSINESS MEETING – November 12, 2015**
- IV. **TREASURER’S REPORT** (Jennie Crowley)
- V. **COMMITTEE CHAIR REPORTS**
  - A. **Member Relations Team**
    - Awards (Margarete Bower)
    - Employment (Carrie Wardzinski)
  - B. **Communications Team**
    - Archives (Donna Beck)
    - Confluence (Brooke Hyatt & Leslie Poljak)
    - Web Site (Rachel Callison)
  - C. **Partner & Community Relations Team**
    - Mentoring, Networking & Consultations (Denise Callihan & Lynn Berard)
  - D. **Program & Events Team** (Carrie Wardzinski)
- VI. **OLD BUSINESS**
- VII. **NEW BUSINESS**
  - Election of 2016 Officers (Nominations & Elections Team)
- X. **ANNOUNCEMENTS**
- XI. **ADJOURNMENT**

The Business Meeting will be followed by:

President’s Message

President-Elect’s Message

Awards Presentation