



PITTSBURGH CHAPTER

Minutes of the 30 October 2017 Board Meeting using GoToMeeting

Executive Board Present: Carrie Wardzinski, President; Ryan Splenda, President-Elect; Liz Hogan, Secretary; Denise Callihan, Director

Committee Members Present: Rachel Callison, Web Manager; Olivia Glotfelty, Lynn Berard, Donna Beck, Margarete Bower, Stefanie Maclin-Hurd

I. CALL TO ORDER

Carrie Wardzinski brought the meeting to order at 1:03 PM.

II. APPROVAL OF AGENDA

The agenda was emailed prior to the meeting. Denise moved to approve the agenda, and Ryan seconded.

III. APPROVAL OF MINUTES of 23 February 2017 meeting held at Sorrells Engineering Library, Carnegie Mellon University

The minutes of the February 23, 2017 board meeting at Sorrells Engineering Library, Carnegie Mellon University were emailed prior to the meeting but were not received by all executive board members. Carrie Wardzinski moved to approve the minutes pending review.

IV. OFFICER REPORTS

A. President (Wardzinski):

- Carrie Wardzinski reported that the Google tour in May went well. We had non-members attend. In June, we had an event at SLA Annual. In July, we had the Rick Sebak trivia event in conjunction with Beta Phi Mu. We had 72 people register and 54 attended. It was an extremely successful event, and shortly after that, a former member who is now retired rejoined the chapter. In September, we had the 95th anniversary event, which was also successful. We secured two sponsorships – one from EBSCO and one from the iSchool for a total of \$600 (not received yet). We also had a generous private donation that covered the gratuity for the event. We also donated \$250 (and a \$250 match from PPG) to CLP in memory of Christine Slippy.
- There was a cull of inactive members, performed by SLA HQ, in September. Our membership prior to the cull was 64. We are now at 43. Carrie believes our allotment was based on the higher number of members.

- We were scheduled to have a chapter visit from Dee Magnoni, but Carrie is not sure if that will happen for a variety of reasons. She is going to attempt to get in touch with Dee again regarding a chapter visit.
- Our chapter has opted to allow SLA HQ to secure funding for us, should we want to host an event/kiosk at SLA Annual in Baltimore and future conferences. This does not apply to events that we hold throughout the year; just SLA Annual. Ryan Splenda and Carrie Wardzinski informally discussed getting ribbons for the Pittsburgh Chapter and perhaps University of Pittsburgh library school to attract visitors and interest. They believe the ribbons will be excellent conversation starters, and it would be relatively inexpensive (less than \$100).
- Donna Beck is stepping down as Archivist at the end of 2017. The meeting attendees were asked to recommend anyone that would be a good fit for this position.
- Carrie reported that Annual was smaller than in past years, but it was more streamlined. During the leadership event, the Pittsburgh Chapter was touted many times by Mary Talley, and used as an example.
- Financially, the overall organization seems to be headed in the right way. However, as of 12/31/16, SLA had incurred a deficit of \$302,713. This does not include the sale of the building in order to keep Y-O-Y budgeting consistent and accurate. SLA is also bringing back the in-person leadership training event. It will be held in January 2018 in New Orleans.

B. President- Elect (Splenda):

- Ryan Splenda discussed three additional programs that happened this year. (1) Happy hour at Patron's Mexican grill. (2) Ryan Champagne, the Grants Development Coordinator at the University of Pittsburgh hosted an event called Research Development/Prospect Research. This was our first attempt at live streaming an event. (3) We co-sponsored the Reading Is Fundamental Book Drive event with Western Pennsylvania Law Library Association.
- Ryan reported that we had a successful election this year. We filled two positions. Our new Officers for 2018 are Jennie Crowley, President-Elect, and Olivia Glotfelty, Treasurer.

C. Past President (Poljak): No report.

D. Treasurer (Crowley):

- Our current checking account balance is \$2,390.03. This balance includes the expenses for the anniversary dinner, the income from the anniversary dinner, and our 2016 allotment. We have not received our sponsorship checks from Pitt and EBSCO for the anniversary dinner.
- Our 2016 allotment was \$677. SLA did not deduct \$50 for the web hosting fee since we selected Option 2 funding for the 2018 annual conference. Our 2015 allotment was \$585.40 which included the \$50 deduction since we selected Option 1 funding for the 2017 annual conference.

- Our pooled fund balance as of June 30, 2017 is \$7,176.84 with a portfolio return of 6.15%. SLA is shifting from quarterly to bi-annual reporting (June and December), our next statement will reflect our balance as of December 31, 2017.
- Our checking account is set up for electronic notifications, but Jenny thinks we should update the address when we update the signatures. She posted to the treasurers' community on SLA Connect to see how other chapters handle the address requirement. This discussion may be continued.

E. Secretary (Hogan): No report.

V. COMMITTEE TEAM REPORTS

Member Relations Team

Awards (Bower):

- The awards team lost a member, Brooke Hyatt. Margarete Bower, Eve Wider, and Deb Martin will oversee awards.
- Margarete asked for nomination money for the end of the year. Carrie Wardzinski mentioned that we have no new members but there will be money (at least \$450) for the promising professional award.
- There was a discussion about money availability for the meeting in December 2017.

Employment (Glotfelty):

- Olivia Glotfelty reported that posting is going well. Graduates from her class are asking about and using the job list.

Communications Team

Archives (Beck):

- The bulletin content is still not live. We are waiting to hear from Ed Galloway about the scanning project.
- Donna Beck announced that she will be taking a break from the archives committee. There is a set of archive keys at the Mellon Institute Library and Donna has another set. We are all thankful for her service.

Confluence (Poljak & Hyatt):

- The next issue of the Confluence will be published in early November. This issue will include, Carrie Wardzinski's 95th anniversary celebration speech, Olivia Glotfelty's conference recap, and a recap of the Rick Sebak event in July. Leslie is open to suggestions or interest in contributing to this issue of the confluence.

Social Media (Maclin-Hurd):

- Stephanie reported that we have 71 followers and 121 following the SLA chapter Twitter account.

- Stephanie wants to interview Kate Arnold, former SLA President, because she recently left her library job to enroll in curriculum to become a geography teacher. Stephanie will share this interview on Twitter to spark interest in our page. Stephanie also mentioned a winter reading list to spark interest on Twitter.
- Stephanie will be on maternity leave during the annual business meeting and she needs volunteers. She also needs volunteers for the 2018 annual conference advisory board committee. Stephanie asks that volunteers contact her directly.

Discussion List (Watson via Wardzinski):

- This list has become the Google listserv. Amy Watson is trying to establish this as another avenue of communication. Amy Watson will stay on as chair of the discussion list, after stepping down initially.

Website (Callison): No report.

Partner & Community Relations Team

Mentoring, Networking, & Consultations (Callihan & Berard):

- Denise Callihan and Lynn Berard are planning an ALA student event to happen in November. The plan is to start with a pizza dinner, followed by a short presentation, and resume review in the format of speed dating. Contact Denise Callihan if any of our members are interested in supporting the event. The tentative dates are November 16th or November 30th and the pizza will be paid for by Denise.

Student Groups (TBD): No report.

Program & Events Team (Splenda): No Report.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

- Denise Callihan reported that in 2019 we will need to nominate a secretary and president.
- The annual business meeting logistics need to be figured out, and It was announced that a date, location and type of party (perhaps a potluck) will be discussed. The group decided to proceed with the planning over email.

VIII. ANNOUNCEMENTS:

- Thanks to the Nominations Committee for their hard work. Congratulations to Jennie Crowley and Olivia Glotfelty and thank you for answering the call to serve this chapter.
- Thank you Donna Beck for 6 years served on the archives committee.

IX. ADJOURNMENT

Margarete made a motion to adjourn at 1:48 PM. Denise Callihan seconded.