PHT Future Ad Hoc Committee Meeting

December 9, 2019

Attendees

* 1. **Aubrey, John** (john\_aubrey@vrtx.com)
	2. **Chandler, Nena** (nena.chandler@ppdi.com)
	3. **Eberle, Matt** (matt.eberle@bizint.com)
	4. **Edwards, Betty** (betty.edwards@sagerx.com)
	5. **Gleckner, Susan** (susan.gleckner@outlook.com)
	6. **Haythorn, Mark** (mark.haythorn@grifols.com)
	7. **Landolt, Tony** (tony.landolt@gmail.com)
	8. **Mirabile, Karen** (mirabile.karen@gmail.com)
	9. **Perry, Valerie** (vperry@uky.edu)
	10. **Shortlidge-Cox, Amy** (amycaves2@gmail.com)
	11. **Weiss, Janet** (Jcweiss@optonline.net)

Other Invitees

* + Beattie, Mindy (Mindy.Beattie@gilead.com)
	+ Chitty, Mary (mchitty@healthtech.com)
	+ Corbett, Susie (susie\_corbett@ncbiotech.org)
	+ Flanagan-Bouchard, Kimberly (kflanagan-bo@dsi.com)
	+ Hartzman, Debbie (dshnt@yahoo.com)
	+ Kowalski, Bob (bob.kowalski@pfizer.com)
	+ Morris, Jack (jackmo77@comcast.net)
	+ Parker, Julia (biosleuth@gmail.com)
	+ Reiling, Katrina (katrina\_reiling@hotmail.com)
	+ Skinner, Joan (joanskinner@yahoo.com)
	+ Steventon, Anitha (anitha.steventon@otsuka-us.com)

**AGENDA**

1. Action items from Nov 25 meeting
2. Merger
	1. Merger Process (Address Checklist)
	2. Identify what is to be accomplished in the merger.
	3. Is the unit seeking to a) be absorbed into another unit; or merge with another unit to become a wholly new unit?
	4. Benefits to PHT of a merger
3. Explore Other Divisions
	1. Interview questions for potential Division with whom to merge
	2. Assign one person each to follow-up with each Division
4. Shoring up PHT
	1. Review Advisory Board positions
	2. Communication
	3. Succession planning

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**Agenda Item: Action items from Nov 25 meeting**

* Sue to go through CapLits to identify former office holders. Outstanding
* Karen to send Sue list of Spring Meeting 2019 attendees. Done
* Karen, Janet, and Caren will review/revise PHT position descriptions as time permits.

**Agenda Item: Merger**

Update from Valerie on other mergers

Slide 10 Qs form previous meeting are answered by Checklist provided by Valerie earlier.

She is still working with Canadian chapters after merger on tactics (e.g., finances, web sites).

Following Social Science merger Memorandum of Understanding (MOU). Spent more time on “front end” which made post-merger activities easier.

Provided MOU to members and backgrounder before vote. Discussed with each Divisions’ Board first. Then tweaked docs.

No mergers have not been approved by SLA.

**Parliamentary Procedures Discussion**

Karen: Question for Valerie - If we decide to remove or merge Advisory positions, do these changes need to be approved by the Exec Board?

Valerie: It’s become looser. Important to post minutes of meetings. Following Robert’s Rules is preferred (1s motion, 2nd motion, approval). Some Units only have Board vote on issues like a merger – these are “local decisions.”

What positions are is a Division *required* to have currently? Pres/Chair, Treasurer.

Best to put issues out in advance. Or even ok to have a vote among those in meeting/call.

Sue: What about existing by-laws? Valerie: Review them – usually can vote to bypass bylaws for a specific reason. A Board can “Vote to suspend” a by-law. SLA wants Unites to focus on real business and streamline parliamentary procedures.

John: agrees. Make sure to broadcast meetings taking place to membership.

Karen: suggested we do an audit of how we operate now.

**SLA Unit Merger Checklist**

Draft April 2018

*1. Identify what is to be accomplished in the merger. Is the unit seeking to a) be absorbed into another unit; or b) merge with another unit to become a wholly new unit?*

Discussion:

Partly a reaction to not having some key positions filled and diminishing membership. There is strength in numbers.

We’re still missing a Chair-Elect (Caren working on it). Succession planning is key. Need to teach members about the inner workings of Divisions; take the mystery out of it, and provide support to volunteers.

How would a merger help succession planning? if we failed to fill Chair, we’d have no choice but to merge.

PHT needs a Program Chair for SLA Annual Conf

Need Spring Mtg Coordinator, overall. (Normally falls to Past-Chair). Maybe a “Moderator” in lieu of Spring Meeting Coordinator for the 2020 mtg only.

John offered to be Spring Meeting moderator.

Asked for update on BIO Division - who approached PHT about merger? Does BIO even still want/need to merge?

ACTION: Janet will inquire if BIO is still interested in a merger.

Reverse positions – how would PHT answer other Divisions’ questions if they want to merge with us?

**What attributes do we want in other divisions?**

Questions to ask other Divisions:

Have you considered merging with another Div? If so, why?

What are the reasons you’re looking to merge?

Possible Divisions with which to merge:

Sci-Tech

 CI

 BIO

 LMD

What are their demographics?

 Number of members?

 Membership growth trends?

 Member affiliation type (e.g., corp, academia, government, non-profit)?

 Subject matter?

Issues with filling positions?

Do they have Sections?

Vendor relationships?

Is there on overlap of vendors between PHT and the other Division? (PHT vendors are listed in the SM spreadsheet Karen sent Sue)

Is there an overlap of topics in subject matter of members and in programming (webinars, SLA Annual programs)?

(PHT is co-sponsor with DBIO at a couple of sessions at SLA Annual in 2020.)

Does PHT have topics that appeal to other Divs?

Valerie: There’s also the possibility of a former Div becoming a Section in another Division.

SLA is still looking at restructuring Units. Next SLA Board mtg is Dec. 16. SLA Board will be voting on the concept of “Communities” and timeline to institute.

John: Many/most members belong or PHT because of the Spring Meeting. Suggests putting focus on that.

How would PHT be affected financially in a merger?

**Benefits of a merger for PHT?**

**List of reasons PHT is so stellar?**

Spring Meeting

**Anyone today in favor of merging with another Division today?**

All: No

**PHT brochure** – Karen: good for recruiting. Will dig up old brochure.

Scope note

List of vendors

Programs

….Encountered end of meeting time…..

This group to meet again in mid-Jan (avoid SLA Leadership Sym)

Anyone attending Leadership? Betty, Caren (?)

**DIVISIONS**

Academic (no web site)

Higher Education Administration
Scholarly Communications

[Biomedical & Life Sciences](https://connect.sla.org/bio/home)
Medical

*Section: Medical*

[Business & Finance](https://connect.sla.org/bf/home)
Advertising and Marketing
Corporate Information Centers
College and University Business Libraries
Financial Services

*Sections: Corporate Information Centers*

[Chemistry](https://connect.sla.org/chemistry/home)
Material Research & Manufacturing

[Competitive Intelligence](https://connect.sla.org/ci/home)

[Education](https://connect.sla.org/education/home)

[Engineering](https://connect.sla.org/engineering/home)
Aerospace
Architecture, Building Engineering, Construction & Design

Petroleum and Energy Resources (no web site)

[Food, Agriculture, and Environmental Resources](https://connect.sla.org/faer/home)
Forestry & Forest Products

Government Information (no web site)

[Information Technology](https://connect.sla.org/it/home)
Communications and Social Media
Digital Asset Management
Information Systems
Technical Services
Web Management

[Insurance & Employee Benefits](https://connect.sla.org/ieb/home)

[Knowledge Management](https://connect.sla.org/km/home)

[Legal](https://connect.sla.org/legal/home)

[Leadership & Management](https://connect.sla.org/lmd/home)
Consulting
Content Buying
Marketing

[Military Libraries](https://connect.sla.org/military/home)

[Pharmaceutical & Health Technology](https://connect.sla.org/pht/home)
Medical Devices & Diagnostics

[Physics-Astronomy-Mathematics](https://connect.sla.org/pam/home)

[Science-Technology](http://scitech.sla.org/)

[Social Sciences & Humanities](https://connect.sla.org/ssh/home)
Geography & Map
Nonprofit
Museums
Labor Issues

[Solo Librarians](https://connect.sla.org/solo/home)

[Taxonomy](https://connect.sla.org/taxonomy/home)

[Transportation](https://connect.sla.org/transportation/home)