

Michigan Chapter SLA
Board Meeting
November 12, 2003
Cranbrook - Bloomfield Hills, MI

1. Call to order: Meeting was called to order at 5:15pm by Kathy Irwin
2. Approve minutes from August board meeting: Sara Koch presented the minutes from the August board meeting. Kathy Irwin moved to approve the minutes, Susan Pritts seconded the motion, and the minutes were approved without discussion.
3. Old Business
 - a. Treasurer's report: Heidi Mercado reported a balance of \$5779.60 in the Chapter's checking account. \$720.00 was net on the October Chapter meeting. \$43.00 of interest was made on the pool fund. The Chapter received a check for \$750.00 from Swets Blackwell for sponsorship of the 75th anniversary celebration.
 - b. Programming update: Joel Scheuher announced the following meetings: Tuesday, December 2 –Holiday Gathering Edsel & Eleanor Ford House; Thursday, February 12 in Ann Arbor; tentative meeting Wednesday, March 31. Laura Nielsen is working on obtaining free centerpieces for the December meeting.
 - c. Door prizes for December meeting: Dialog and Kathy Irwin have donated items.
 - d. Anniversary update: Alice Pepper's committee has prepared a press release.
 - e. Next bulletin pub date: The Winter 2004 issue's deadline is January 29, 2004 and will be published on February 13, 2004.
 - f. Review chapter calendar: Kathy Irwin said we are on target.
4. New Business
 - a. Notifying Margaret Basket regarding scholarship, comp her registration for December meeting: Kathy Irwin will send a formal congratulatory letter and cc Maria and Sue Pritts. Kathy will also send an email.
 - b. Approve \$100 for SLA scholarship fund in memory of Eugene Jackson: Executive Committee voted and unanimously approved \$100 be contributed in Dr. Jackson's memory to the "SLA Scholarship Program Leading to a Master's Degree."

- c. Nomination committee members: Sue Pritts is currently asking chapter members if they are interested in serving on the committee. Discussion: Is six still the number of committee members necessary due to the changing size of the chapter? Is this a procedures or manual change? The current set-up includes: one past committee member, one past president, and four additional members. Sue will announce at the November chapter meeting to have anyone interested in the committee to contact her for more information at spritts@pritts.com. Joel Scheuher thought the last procedures manual update was in 2000-2001 when the chapter changed the word transportation to travel.
- d. Congratulation letters to Minnesota SLA chapter and Michigan Health Sciences Libraries Association, also celebrating anniversaries this year: Sara Koch wrote and sent letters to the chapters.
- e. Strategic planning update: Committee looked at other chapter's plans and did a SWAT analysis. They will meet in January 2004.
- f. Other: Webmaster: Joel Scheuher fixed the majority of the emails on the SLA list. Twenty-five bulletins were mailed to members without an email and none were return to sender.

5. Next board meeting in January:

- a. Set date for meeting: Need to approve slate of nominees. The board will meet before the February 12th meeting. The slate will be advertised at the February and March meeting. It will also be published in the Winter 2004 Bulletin.
- b. Future agenda items: Receive slate of candidates for office 2004-2005

6. Adjournment: Meeting was adjourned at 5:45pm by Kathy Irwin

Submitted, November 28, 2003
Sara Koch
Secretary
Michigan Chapter, SLA
