



**Michigan Chapter SLA Board Meeting
Teleconference
January 10, 2013
Approved Minutes**

President Joe Anteau called the meeting to order at 6:35 p.m.

1. Call to order

Meeting was called to order by President Joe Anteau, Joe motioned; seconded by Chris Bloodworth. In attendance were: Joe Anteau, Jennifer Zimmer, Angela Jones, Chris Bloodworth, Randy Dykhuis, Jim Van Loon, Sara Samuel, Jane Potee, Leanna Simon and Christine Flott.

2. President Report – Joe Anteau

Joe advised board members to create their profile on the board wiki and indicated he is working on the wiki pages. He will be intending the Leadership Summit in Texas at the beginning of February. Joe motioned for the minutes for December 2012 board meeting to be voted for approval and Leanna seconded the motion.

3. President-Elect's/Programming Chair Report – Jennifer Zimmer

Jennifer is currently gathering members for the programming committee and so far seven people have joined. A wiki has been established and soon the committee will discuss event planning and meeting dates.

4. Secretary's Report – Angela Jones

Minutes were approved for the December 2012 board meeting.

5. Treasurer's Report – Chris Bloodworth

Chris is currently transitioning into the position with the help of Randy Dykhuis former Treasurer. Randy indicated that both the new Treasurer and new President-Elect names needed to be added to the Chapter bank account. Randy continues to finish his responsibilities as treasurer for year-end including filing the Annual Report due at the end of January 2013.

6. Director's Report – Randy Dykhuis

Randy is transitioning into this position as he continues to wrap his duties as Treasurer.

7. Special Discussion: Travel Reimbursement

Prior to the meeting, President Joe Anteau requested board members review the discussion topic on the board wiki concerning travel stipend procedures. Specifically the topic for discussion and for vote was the best practices for paying travel to the Leadership Summit and to the Annual conference. This standard would be consistent for both leadership and student stipends and carries a maximum amount. Joe offered two options:

Option 1:

1. Reimburse all expenses after the event & when all receipts are submitted.

Option 2:

1. Reimburse registration fee & airfare prior to the conference and upon submission of receipts.
2. Hotel, food, taxi reimbursed after the event and upon submission of receipts.

Collectively the board agreed on option two and Joe motioned for approval; seconded by Chris Bloodworth. The board also agreed on a related issue considering the reimbursement amount for the Leadership Summit stipend in the future to be set at \$1100. Joe motioned for board approval and Randy seconded the motion.

8. Meeting Close

Joe moved that the meeting be closed and Chris seconded. Joe adjourned the meeting at 6:57 pm.

Submitted,
Angela Jones, Secretary
January 10, 2013