



Michigan Chapter SLA Board Meeting
Oakland County Library, Pontiac, MI
March 29, 2005

1. **Call to order:** The meeting was called to order at 5:20pm by President Joel Scheuher. Joel Scheuher, Kathy Irwin, Laura Mancini, Christopher Bloodworth, Charlene Stachnik, Alicia Biggers, and Sara Koch were present.
2. **Approve of February Board Minutes:** (Sara Koch) Sara Koch presented the minutes. Laura Mancini moved to approve the minutes. Christopher Bloodworth seconded the motion, and the minutes were approved without discussion.
3. **Treasurer's Report:** (Laura Mancini)
Discussion: See attached Treasurer's report. The attached report includes an individual program breakdown. We are doing very well. The Southfield Public Library meeting was outstanding and this is mostly due to sponsorship. Kudos to Laura Nielsen for obtaining Global Insight's sponsorship. We received our allotment from SLA HQ.
4. **Old Business:**
 - a. Digital Camera Purchase (Joan Martin)
Discussion: the committee unanimously agreed to go with Joan's recommendations on the spreadsheet she emailed to the board. The board agreed to her recommendation for a Kodak DX7440. Joel Scheuher put forth the following motion: "I move to approve the purchase of a digital camera for use at MI Chapter of SLA functions not to exceed a base price of \$350."
Kathy Irwin moved to approve the motion. Alicia Biggers seconded the motion, and the motion passed without discussion.
Discussion: The question was asked who on the board should be responsible for keeping the camera and making sure it passes to the subsequent boards? The discussion was tabled for our next meeting.
 - b. Document Review Committee (Kathy Irwin)
Kathy reported the committee is approximately two thirds of the way thru the process.
 - c. 25 Year Member Recognition (Kathy Irwin)
Kathy reported she investigated if the chapter has been in the practice of giving a gift to 25 Year Members. It appeared to have been a practice in the 80s, but was discontinued. The practice was not removed from the procedures manual. The board discussed and agreed with Kathy's recommendation to not include it in the new document.
 - d. Committee Reports due April 15 (Joel Scheuher)
Joel reminded the board to submit their reports to him.
 - e. Minimizing Software Costs (Joel Scheuher)
SLA HQ is not interested in purchasing a blanket software license that we could build off. SLA HQ suggested that since we are a 501c3 most vendors



would give us a discount. Discussion: The board decided to approve software purchases on an as needed basis.

5. New Business:

- a. Annual Meeting Update (Charlene Stachnik or Laura Nielsen)
The meeting along with a tour will be at the Parade Company.
- b. Archives at Burton (Joan Martin)
Joan was recently at Detroit Public Library (Burton Archives) and had our archives pulled. It is rather scattered and could use some attention. She looked to see if we could easily pull out scholarship winners and distinguished members. There didn't appear to be an easy way without going thru old minutes.
Discussion: Since DPL now charges a fee to use some of their Special Collections including the Burton Archives should be apply for an official Detroit Public Library Corporate Card. Discussion tabled to be discussed via email or next board meeting.
Discussion: Have a project to organize the Archives. Ask on the Chapter listserv if anyone is interested in participating. We need to make sure that this person is qualified or receives proper training and supervision.
- c. WSU Scholarship Recipient (Karen Bacsanyi)
Karen presented Jennifer Hassell's name to the board as the recipient. Karen has not yet informed Jennifer of the award. Jennifer will receive the SLA Michigan Chapter Scholarship award for \$600. She is studying archives administration. She has Completed 15 credit hours – 4.0. She has a BA in History and English Minor from the University of Michigan Dearborn. She was an intern at the Southfield public Library from where she received a glowing reference.
- d. Approval of funds to be used for March Speaker (Joel Scheuher)
Discussion: Tabled because not all expenses are in for March meeting.
- e. Conversation with Jackie Knuckle- Chapter Cabinet Chair (Joel Scheuher)
Joel reported that Jackie said we seemed on track and an active chapter. She noted we have strong partnering relationships.
- f. Other
 - i. Joan Martin received an email from SLA HQ PR that a toolkit to help chapters reach their PR goals is in the works. It will contain PR contacts and tips to promote the profession.
 - ii. Discussion: The Illinois Chapter has a no show policy to bill members that RSVP, but do not show up. We don't have this problem, but Laura Mancini suggested we should have a bounced check policy.

6. Adjournment: Meeting Adjourned: 6:55pm.

Submitted, April 17, 2005
Sara Koch, Secretary Michigan Chapter SLA