

Minutes, Michigan Chapter SLA Board Meeting Agenda  
August 13, 2003  
Mardigian Library  
Dearborn, MI

1. Call to Order: Meeting was called to order at 5:10PM by President Kathy Irwin
2. Approval of minutes: No minutes to approve.
3. Sign SLA Leadership Code of Responsibility: Kathy Irwin
  - Kathy passed out form and will fax signed copies to SLA Office.

#### Old Business

4. Actual budget 2002-2003: Heidi Mercado
  - \$4,491.04 SLA Pooled Acct; \$6,222.61 Checking Acct as of 6/30/03

#### New Business

5. Proposed budget 2003-2004
  - The Bulletin is lower than last year because it will be electronic and the postage and printing costs will be lower. It was suggested to add \$100 to the proposed budget and take this from the 75<sup>th</sup> Anniversary Committee.
  - Heidi Mercado will send an electronic copy of the check request form.
6. Programming 2003-2004: Joel Scheuher
  - Met in August and planned six tentative meetings not including the 75<sup>th</sup> Anniversary celebration.
  - Tentative Schedule
    - No September meeting because of Great Lakes Conference
    - October Patriot Act @ Southfield Public Library
    - November 12 or 13<sup>th</sup> - Pat Currie "Value of Info Beyond ROI"
    - December- first or second week "Holiday Party" @ the Edsel and Eleanor Ford House
    - February "Digital Archives" -U of M Students want to host @ Ann Arbor Campus
    - March/April ITIMG Roundtable Briefing speaker Joel's boss at GM @ GM Facility in Renaissance Center or Warren
    - A meeting at the Detroit Historical Society. They are also celebrating their 75<sup>th</sup> anniversary.
7. Anniversary plans: Kathy Irwin
  - Afternoon break @ the Great Lakes Conference 9/18 sponsors Omnigraphics and Western MI Chapter- cake, coffee, tea, and water
  - Late May a speaker tied in with the annual business meeting. Three proposed locations at the moment depending on the size and speaker.
  - Speakers- Laura Bush will hopefully be guest of honor. She only books nine weeks in advance; Jennifer Granholm or Stephen Abhrams
  - 5:30pm Registration/6pm Dinner at the Dearborn Inn. The SLA President or SLA President Elect will be present.
  - Logo underway
  - Sponsorship plans underway-some sort of Gem theme. Hopefully bundling sponsorship with electronic bulletin ads. "Diamonds" is the short theme.
8. Chapter bulletin
  - No more printed newsletter for entire membership
  - Publishing cycle - three issue cycle as in the past few years

- Content ideas: minutes; new members listed; member spotlights; meeting highlights; treasurer's report; demographics on chapter; email/phone for board; word puzzles/crosswords -Kathy Irwin has software; take a picture of yourself with the SLA Bulletin or SLA logo in different places contest; SLA press releases; vendor news.
9. New member materials
    - No revisions to the current letter
    - Include names in bulletin
  10. Chapter calendar: Kathy Irwin
    - Kathy Irwin created the schedule from the bylaws.
    - Discussion to move the presentation of Wayne State Student scholarship to meeting prior to Annual meeting. Discussion resulted in keeping the existing timeline.
  11. Strategic planning (if time allows)
    - membership retention
    - membership participation
      - Tabled for future meeting.
      - Kathy Irwin will find volunteers for a separate meeting.
  12. Other
    - Kathy Irwin will do a mailing in August about Great Lakes Conference and a final reminder about electronic bulletin.
    - Need a statement on the website that the membership has been notified about the switch to an electronic bulletin.
  13. Select next board meeting date
    - Executive Board will be before/after November meeting.
  14. Adjournment: Meeting was adjourned at 6:15pm by Kathy Irwin

Submitted, August 20, 2003  
Sara Koch  
Secretary  
Michigan Chapter, SLA